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State Superintendent of Public Instruction

CALIFORNIA
DEPARTMENT
OF
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**Curriculum Frameworks and Instructional Resources Division
2003 Foreign Language Adoption
Publishers' Bulletin 2002 #02**

September 27, 2002

To: Publishers/Producers of Instructional Materials in Foreign Language

From: Sherry Skelly Griffith, Director, Curriculum Frameworks and Instructional Resources Division

Subject: 2003 Primary Adoption of Instructional Resources in Foreign Language

**RESPONSE REQUESTED BY
DECEMBER 20, 2002**

Publishers/producers of instructional materials in Foreign Language are invited to attend a meeting on **January 29, 2003**, to review the requirements to participate in the 2003 K-8 Foreign Language Primary Adoption of Instructional Materials. We encourage participation by representatives responsible for meeting the instructional materials adoption timelines, producing the submissions diskettes, California Publisher liaisons, and bids and contracts representatives. It will be a full day agenda, with a scheduled lunch break.

Meeting Date and Time	January 29, 2003 9:00 a.m. – 4:00 p.m.
Location	1430 N Street, Room 1101 Sacramento, CA 95814
Parking	Private parking garage, 13th and R Streets. 10-hour meters are also available in the area around our building.

The *2003 K-8 Foreign Language Primary Adoption Invitation to Submit* will be distributed at this meeting. We will also be reviewing the submission diskette instructions. Please fill out and return the attached form by December 20, 2002, if you are planning on attending. If you are unable to attend the meeting and would like to receive a copy of the *Invitation*, and the submission diskette, you may request a copy using the same form.

The *Invitation* will also be available on our website, < <http://www.cde.ca.gov/cfir/> > on or after January 29, 2003. For your information, we have attached a timeline of the K-8 Foreign Language Primary Adoption.

The Curriculum Frameworks and Instructional Resources (CFIR) lead contact for this adoption is Jeannie James, Education Programs Consultant, at (916) 319-0444, or jjames@cde.ca.gov.

If you have any questions about the meeting or this announcement, please contact the CFIR office at (916) 319-0881.

We look forward to your participation.

SSG:jj

cc: Reed Hastings, State Board President
Marion Joseph, State Board Liaison to the Curriculum Commission
Nancy Ichinaga, State Board Liaison to the Curriculum Commission
Sue Stickel, Chair, Curriculum Development and Supplemental Materials Commission
Rick Brandsma, Executive Director, State Board of Education
Curriculum Development and Supplemental Materials Commission Members
Leslie Fausset, Chief Deputy Superintendent for Policy and Programs
Joanne Mendoza, Deputy Superintendent, Curriculum and Instructional Leadership Branch
Sherry Skelly Griffith, Director, Curriculum Frameworks and Instructional Resources Division

Enclosures

**PLEASE COMPLETE AND FAX OR MAIL THIS
FORM BY DECEMBER 20, 2002**

California Department of Education
Instructional Resources Office
FAX # (916) 319-0881
Attention: Suzanne Rios

**2003 Primary Adoption for Foreign Language
Publisher's Response**

Foreign Language of interest (please check all that apply):

<input type="checkbox"/> Spanish	<input type="checkbox"/> French	<input type="checkbox"/> German
<input type="checkbox"/> Japanese	<input type="checkbox"/> Latin	<input type="checkbox"/> Italian
<input type="checkbox"/> Other (please specify) _____		

Company Name: _____
Contact Person: _____
Title: _____
Address: _____
City: _____
State: _____ Zip: _____
Telephone: _____ Fax: _____
Email: _____

Please mark all that apply:

_____ **Yes**, we plan to attend the *Invitation to Submit* meeting on January 29, 2003.
(Please indicate how many individuals will be attending)

_____ **Yes**, we anticipate that our company will participate in the 2003 Foreign Language
Primary Adoption.

_____ We are **unable** to attend the *Invitation to Submit* meeting on January 29, 2003, but
would like to receive a copy of the *Invitation* (a copy will be mailed to the address
listed above unless otherwise requested).

_____ We **will not** participate in the 2003 Foreign Language Primary Adoption.